

NOAC 2015

STAFF APPLICATION PROCESS

1. All youth and adult Arrowmen interested in serving on the NOAC 2015 Staff may apply online at the NOAC Registration Site: <https://registration.oa-bsa.org> beginning August 1, 2014. The conference fee for staff members is \$475.00.
2. Applicants will be asked for their BSA Membership ID, contact information and a detailed description of their qualifications in the conference area in which they have specific interest. Along with your application, a \$100 deposit is required. It can be paid electronically with a credit card (\$3.00 extra processing fee) or you can print a transmittal and mail it to the National OA Office.

Once a deposit has been received, your staff application will be electronically forwarded to your council Scout Executive (or the Scout Executive may designate his Lodge Staff Adviser) for approval. The Lodge Adviser will also be notified about all youth and adults applying for a 2015 NOAC staff position from his lodge/council. **The deadline for submitting a NOAC Support Staff Application to the national office for Lead Adviser and National OA Director approval is March 31, 2015.**

3. After the application has received local council approval, the appropriate lead adviser will review the qualifications and either approve or not approve the applicant. If not approved by the lead adviser, the applicant will be placed in a staff pool for consideration by all conference lead advisers. Staff applicants not selected by March 31, 2015 are encouraged to register with their council contingent.

All applications approved by the lead adviser must receive final approval from the National OA Director, and an email will be sent notifying them of their status.

After final national approval, the lead adviser will specify an approved arrival date and a Notice of Staff Assignment will be sent to the applicant electronically, with instructions on how to complete the registration process and pay the \$375.00 balance of their conference fee. You will have the option to pay the balance online with a credit card (\$12.00 extra processing fee) or mail in a check. All conference fees are due by May 31, 2015. Applicants that pay by check should make their check payable to: Order of the Arrow, BSA. The registration form and conference fee should be mailed to: Order of the Arrow, Boy Scouts of America, P.O. Box 152079, Irving, Texas 75015-2079.

By accepting the Notice of Staff Assignment, the applicant acknowledges that they have read and will abide by the conference code of conduct and statement of understanding.

4. **Applicants will be able to check the status of their application and fee by going to the NOAC Registration Site: <https://registration.oa-bsa.org>**

A specially designed **NOAC 2015** promotion patch will be mailed to staff members when their conference deposit is received in the national office. Staff members are encouraged to wear the patch to help promote the conference. A conference patch will also be sold at NOAC, and can be pre-ordered by going to the Trading Post online.